

Quotation Request //

US Government Publishing Office

San Francisco Regional Office
536 Stone Rd., Suite I
Benicia CA 94510-1170

JACKET:571-003

Quotations are Due By:

(Eastern Time) 12:00 PM on 04/12/2021

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: 2021 CENTRAL NEVADA ZONE FIRE FLIP PHONE

QUANTITY: 105 Stair stepped booklets. +/- none.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Fax, email, and phone quotes are not acceptable. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to the San Francisco Office at 707-748-1970, ext. 6.

TRIM SIZE: Overall finished size: 8-1/2 x 11".

Stair step starts at 8-1/2 x 4" for front cover and continues with 1/4" increments to the last page with a size of 8-1/2 x 11".

PAGES: 1 front cover plus 28 leaves (not pages) plus 1 clear acetate cover and 1 chipboard on back.

SCHEDULE:

Furnished Material will be available for pickup by 04/12/2021

Deliver complete (to arrive at destination) by 05/14/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 dpi x 1 bit or 600 x 600 dpi x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

105 stair-step booklets consist of 1 cover and 28 leaves for the text plus a clear acetate cover and chipboard backing. The trim size of the books begins at the front cover size of 8-1/2 x 4" and progresses in increments of approximately 1/4" to the back page size of approximately 8-1/2 x 11".

TEXT: 28 LEAVES (not pages) print face only with type, rules, solids and reverses, prints in black ink only. No bleeds.

COVER: Cover 1 prints in full color/4-color process with type, rules and color line art illustrations. Cover 2 is blank. No bleeds.

Cover: White Index.

Leaves 1-9: Cosmic Orange Astrobright Cover.

Leaves 10-12: Lunar Blue Astrobright Cover.

Leaf 13: Sunburst yellow Astrobright Cover.
Leaf 14: Martian Green Astrobright Cover.
Leaves 15-20: Outrageous Orchid Astrobright Cover.
Leaves 21-23: Re-entry Red Astrobright Cover.
Leaves 24-28: Vulcan Green Astrobright Cover.

OUTSIDE FRONT COVER: An full 8-1/2 x 11" clear Acetate Cover, 5 mil thick to cover entire book.

BACK COVER: An 8-1/2 x 11" chipboard, 0.020" - 0.022" thick.

BINDERY: Collate text leaves, front cover and place one clear acetate sheet 8-1/2 x 11" on top of Cover 1 and one 8-1/2 x 11" chipboard on back of last leaf and spiral bind with black plasticcoil on the top 8-1/2" dimension (NO GBC). Contractor to use suitably-sized coil so that book lays flat when opened. Contractor to ensure no loss of information due to binding. Collate leaves and covers in sequence as a stair stepped book.

See attachment A for sample of previously printed sample.

MATERIAL FURNISHED: Contractor to receive. A CD-R containing a PDF, a photo of a previously printed sample to be used as construction and reference guide (NOTE: previously printed sample photo does not contain updated information) and the purchase order.

IMPORTANT NOTE: Contractor is required to create and email a PDF for a shipping label(s) to the San Francisco GPO office for pick-up of furnished materials. The San Francisco GPO office does not have UPS or Fed Ex ground service pick up available.

Contractor may need to adjust the steps as necessary to insure consistency.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator within 24 hours of receipt of the Government furnished material.

The contractor will be creating or altering any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. Prior to making any revisions, the contractor shall copy the furnished files and make all changes from the copy unless otherwise indicated.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
COVER 1/2 : JCP Code* K10, Index, White, Basis Size 25.5 X 30.5" Basis Weight 140 lb.

TEXT (text leaves 1-28): Colored Astrobrights Cover Basis Weight 65 lb. (see description for colors).

OUTSIDE COVERS: An 8-1/2 x 11" Clear Acetate Cover, 5 mil thick.

BACK COVER: An 8-1/2 x 11" chipboard, 0.020" - 0.022" thick.

COLOR OF INK:

COVER: Full color/Four-Color Process.

TEXT (leaves 1-28): Black ink.

PRINT PAGE: One Side Only

MARGINS: Follow Copy Sample.

No bleeds.

PROOFS:

PRIOR TO PRODUCTION SAMPLE:

The sample requirement for this contract is ONE (1) BOOK. The sample shall be imprinted and constructed as specified and must be of the size, kind, and quality that the contractor will furnish.

Samples will be inspected and tested and must comply with the specifications as to construction, kind, and quality of materials.

Prior to the commencement of production of the contract production quantity, the contractor shall submit samples to the department. All samples will be tested for conformance of material(s). The samples will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLE/GPO jacket number 770-989. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within ONE (1) workday of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

Manufacture of the final product prior to approval of the samples submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

PRIOR TO PRODUCTION SAMPLE must deliver on or before APRIL 26, 2021.

Deliver prior to production samples to:

Bureau of Land Management
Attn: Alexis C. Mann, 775-623-1545
5330 Jays Road.
Winnemucca, NV 89445
-----1 Prior to production sample.

Prior to production sample will not be returned. Prior to production samples are in addition to the total quantity requested.

The contractor must not print prior to receiving an "OK TO PRINT".

Cost of transporting of proofs and materials is to be borne by the contractor. Contractor has the option of using his/her own personnel to pickup and deliver proofs. Any terms and conditions on the contractor's proof documents are subordinate to GPO Contract Terms.

All samples will be withheld not longer than ONE (1) workday from date of receipt by the Government**.

**NOTE: The date of receipt by the Government is NOT considered the first workday.

BINDING:

See Description.

PACKING:

Pack to ensure no damage occurs to product during transit.

Box Suitable Pack NTE 40 lbs. per shipping container.

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to kpaiva@blm.gov and amann@blm.gov The subject line of this message shall be "Distribution Notice for Jacket 570-003 and Requisition Number 1-21178". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to picking up and returning materials, and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised June 2001.

All Shipments must be made via traceable means

Bureau of Land Management
Attn: Alexis C. Mann, 775-623-1545
5330 Jays Road.
Winnemucca, NV 89445
-----105 stair-step booklets.
-----All Government furnished Material.

INSIDE DELIVERY REQUIRED

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs
P-10. Process Color Match	Approved Proofs

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PRE-AWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an

affirmative determination of responsibility.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=571003>